



Delegated Decisions by Cabinet Member for Finance

Friday, 10 January 2025 at 10.00 am

Room 3 - County Hall, New Road, Oxford OX1 1ND

If you wish to view proceedings, please click on this [Live Stream Link](#).
However, that will not allow you to participate in the meeting.

Items for Decision

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on Monday, 20 January 2025 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

These proceedings are open to the public

A handwritten signature in black ink that reads "Reeves".

Martin Reeves
Chief Executive

January 2025

Committee Officer: **Democratic Services**
committeesdemocraticservices@oxfordshire.gov.uk

Note: Date of next meeting: 14 February 2025

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

Items for Decision

1. Declarations of Interest

See guidance below.

2. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

3. Petitions and Public Address

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

Requests to speak must be submitted by no later than 9am four working days before the meeting. Requests to speak should be sent to committeesdemocraticservices@oxfordshire.gov.uk.

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

4. Minutes of the Previous Meeting (Pages 1 - 2)

The Cabinet Member is asked to approve the minutes of the meeting held on Friday, 13 December 2024 and to receive information arising from them.

5. Marlborough School, Woodstock (Pages 3 - 18)

Cabinet Member: Finance

Forward Plan Ref: 2023/347

*Contact: Jenny Seddon, Strategic Liaison Manager, Property & Assets
Jenny.seddon@oxfordshire.gov.uk*

Report by Executive Director of Resources & Section 151 Officer

The Cabinet Member is RECOMMENDED to:

Approve the sealing of a funding agreement to enable the Council to release funding greater than £1 million to River Learning Trust for the expansion of Marlborough School, from 6FE to 7FE, through the construction of new teaching accommodation.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

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Agenda Item 4

DELEGATED DECISIONS BY CABINET MEMBER FOR FINANCE

MINUTES of the meeting held on Friday, 13 December 2024 commencing at 1.00 pm and finishing at 1.15 pm

Present:

Voting Members: Councillor Dan Levy – in the Chair

Officers: Jack Ahier, Democratic Services Officer

The Cabinet Member considered the matters, reports and recommendations contained or referred to in the agenda for the meeting and agreed as set out below. Copies of the agenda and reports and additional documents are attached to the signed Minutes.

32 **DECLARATIONS OF INTEREST**

(Agenda No. 1)

There were no declarations of interest.

33 **QUESTIONS FROM COUNTY COUNCILLORS**

(Agenda No. 2)

There were no questions from County Councillors.

34 **PETITIONS AND PUBLIC ADDRESS**

(Agenda No. 3)

There were no petitions or public address.

35 **MINUTES OF THE PREVIOUS MEETING**

(Agenda No. 4)

The minutes of the meeting held on 8 November 2024 were signed by the Chair as a correct record.

36 **UNION STREET PHASE 1.5 & 2 - REFURBISHMENT AND DECARBONISATION PROJECT**

(Agenda No. 5)

The Chair remarked that this project reflects a very sensible asset rationalisation of the staff working in Children's Services and provision of a better office for them in an area where there is a great deal of need for their services. The Chair agreed to the recommendations in the report.

The Cabinet Member for Finance RESOLVED to:

a) Approve the release of funding greater than £1m for the provision of construction services to carry out upcoming design and construction works as

part of the Phase 1.5 & 2 Asset Rationalisation Project at the Blackbird Leys Children and Family Centre, Union Street, Oxford.

b) Approve delegation of the authority to procure and award the contracts for the upcoming design, early works and construction works to the Director of Property & Assets in consultation with the Head of Legal and Deputy Monitoring Officer.

..... in the Chair

Date of signing 200

Delegated Decision by Cabinet Member for Finance

Cabinet Member for Finance
10 January 2025

Marlborough School, Woodstock
Funding Agreement with River Learning Trust

Report by: Executive Director of Resources

RECOMMENDATION

1. **The Cabinet Member is RECOMMENDED to:**

approve the sealing of a funding agreement to enable the Council to release funding greater than £1 million to River Learning Trust for the expansion of Marlborough School, from 6FE to 7FE, through the construction of new teaching accommodation.

Executive Summary

2. The Marlborough CE School, Woodstock is an academy managed by River Learning Trust (RLT).
3. Due to local housing growth and rising primary school numbers, there is a pupil-place pressure for secondary school places in Woodstock. The Council agreed with RLT that they would increase the school's admission number at Marlborough School from 180 to 210 (6 forms of entry to 7 forms of entry).
4. RLT are self-delivering the expansion project using funding provided by the Council through a funding agreement. The anticipated completion date is summer 2026.
5. The expansion will be achieved by constructing a new 6 class teaching block, undertaking internal alterations that include additional changing room facilities, toilets, ancillary accommodation, additional hard play, external works to create additional car parking and enhanced external works to minimise the impact of vehicle movements in and around the school site.
6. The Outline Business Case, with a total capital budget of £3.994m was approved on 27th September 2022.
7. The Full Business Case will be submitted for approval in January 2025 with an estimated total capital budget of £4.5m.

8. RLT tendered the project, five contractors compliantly responded to the tender with Edgar Taylor Construction being the successful contractor. The tender sum forms part of the project budget. RLT are about to procure the services of Edgar Taylor to commence construction.

Corporate Policies and Priorities

9. This proposed course of action supports the Council's statutory duty to provide basic need pupil places required due to population growth.

Financial Implications

The financial implications section should be completed by a member of the finance service

10. The capital funding for this project has been approved as part of the capital programme, with the most recent project budget being approved as part of the Outline Business Case in September 2022.
11. A Full Business Case is due to be submitted in January 2025 for approval with an estimated total capital budget of £4.5m. The project is to be part funded by increased s106 contributions (£3.895m held and secured) and the remaining funding to cover the shortfall is requested to be met from Basic Need Contingency.
12. There are no revenue implications to the Council because all revenue costs are the responsibility of RLT.
13. Should the recommended course of action not be followed, there will be a delay to the completion of the Funding Agreement resulting in RLT not being able to enter the construction contract and additional costs will be incurred as a result, and ultimately a delay to the delivery of the accommodation for the additional pupil intake in September 2026.

Comments checked by:

Drew Hodgson
Strategic Finance Business Partner
Email: drew.hodgson@oxfordshire.gov.uk

Legal Implications

The legal implications section should be completed by a member of the legal service

14. The Council has a statutory duty including under section 14(1) of the Education Act 1996 to secure additional school places for children within the County. This funding arrangement to River Learning Trust will enable the Council to fulfil its statutory function.
15. River Learning Trust is an academy engaged in the provision of education to children pursuant to funding from central government. The benefit it will receive from the building works will enable it to fulfil this function. As such it is not engaged in an economic activity and so the funding arrangement does not constitute a subsidy under the Subsidy Control Act 2022.
16. Under the terms of the funding agreement, in selecting contractors and consultants for the building works, River Learning Trust is required to go through a procurement process which would be compliant with the public procurement legislation. This ensures that the works contracts represent value and comply with the Council's obligations under procurement legislation, under the Subsidy Control Act 2022 and under the Council's Contract Procedure Rules. River Learning Trust will also be required to comply with all applicable legislation in carrying out the building project.

Comments checked by:

Jonathan Pool,
Solicitor, Contracts (Legal Services)
Email: Jonathan.pool@oxfordshire.gov.uk

Staff Implications

17. The project budget includes an allowance for internal staff costs for Legal; for the Funding Agreement, Highways; for the monitoring of the highway works, and Property to ensure the project is delivered to the required standards within the project programme and budget, as agreed in the Full Business Case.

Equality & Inclusion Implications

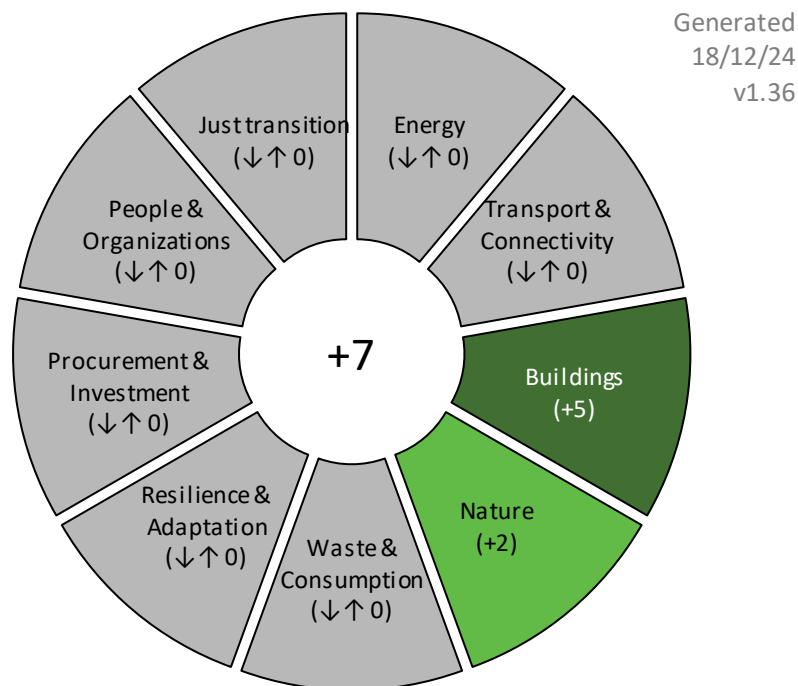
18. The project does not have any equality and inclusion implications with no change to current operations.

Sustainability Implications

19. The new building has been designed to meet the LETI Climate Emergency Design Guide to achieve a greater than 25% improvement in carbon emission

over the building regulations and a 25% improvement over the target primary energy use.

- 20. Design measures in the new building include: an energy efficient building form, enhanced fabric u-values, triple glazing to limit fabric heat losses, enhanced air tightness, air source heat pump for heating and water, LED lighting, mechanical ventilation with heat recovery and photovoltaic panels for on-site renewable electrical energy.
- 21. Re-use and refurbishment of the existing school building has been used to reduce embodied carbon in the proposal. A Climate Impact Assessment has been completed for the project.



Oxfordshire Council has committed to being a carbon neutral organisation by 2030 (8 years and 0 months away).

Risk Management

- 22. Project risks including any impacts to the Council’s statutory duty to provide basic need pupil places and budget management has been monitored and managed by the Project Lead.

Consultations

- 23. The proposal received full planning permission on the 8th December 2024.

24. The accommodation requirements and proposed design solutions to expand the school from 6FE to 7FE have been shared with RLT, the Headteacher and Governors of Marlborough CE School and is fully supported.
25. As an academy, the expansion of Marlborough School will need to be approved by the Regional Schools Director (RSD). An application has been made and approval is awaited.
26. No further public consultation has been undertaken.

Lorna Baxter,
Executive Director of Resources and Section 151 Officer
Lorna.baxter@oxfordshire.gov.uk

Annex: Annex 1 – Outline Business Case

Contact Officer: Jenny Seddon, Strategic Liaison Manager
Email: jenny.seddon@oxfordshire.gov.uk
Vic Kurzeja, Director of Property & Assets
Email: vic.kurzeja@oxfordshire.gov.uk

December 2024

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12/07/2022
G1-OBC
Outline Business Case / Commit to Invest

| | |
|------------------------------|---|
| Project / Programme Name: | The Marlborough CE School Woodstock (Academy) Expansion from 6FE to 7FE Direct Delivery by River Learning Trust (RLT) |
| Total Capital Budget: | £3.994m |
| Sponsoring Director: | Kevin Gordon |
| Strategic Professional Lead: | Jenny Seddon |
| Delivery Project Lead: | Jenny Seddon (working with the Trust - RLT) |
| Divisions Affected: | Woodstock |
| Financial No: | ED982 (WBS C.AE10050.01) |

Threshold Change Request (OOT)

| Threshold(s) Exceeded: | Requires Approval from: |
|----------------------------------|-------------------------|
| 1. Cost | Cabinet |
| 2. Time | Within Threshold |
| 3. Scope / Benefits | Within Threshold |
| 4. Reputational / Political Risk | Within Threshold |

Decision(s) required:

1. To release a development budget of £0.446m to enable River Learning Trust (RLT) to progress the project through the planning stage, detailed design and procurement. This is in addition to the £0.080m released at Gate 0.
2. Note that the G0 IBC budget of £2.210m within the Capital programme was based solely on the S106 monies secured by the Council at the time. The revised budget of £3.994m is based on the feasibility cost plan dated 19 July 2022 as attached within the appendix.
3. Agree for the scheme to be forward funded until the possibility of additional housing agreement is signed to receive S106 developer contribution which will be dependent on the progress of the housing

development. The forward funding could be 3 to 5 years from delivery of the scheme up to £1.6m based on the latest budget requirement.

Record of Decision / Final Approval [as per Financial Procedure Rules]

| Decision | Approved by |
|------------------------|--|
| <u>APPROVED</u> | <u>Agreed by delegated approval by Leader and S151 officer on 27 September 2022, on recommendations from the Strategic Capital Board held on 25 August 2022.</u> |

APPROVED

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Sign-off

| Sign-offs | Name | Date |
|---|---------------------|------------|
| Director | Vic Kurzeja | 10.08.22 |
| Head of Service & Line Manager: | Liz Clutterbrook | 10/08/2022 |
| Strategy / Delivery Professional Lead | Jenny Seddon | 10.08.2022 |
| Finance Team | Farhana Munawar | 11.08.2022 |
| Confirmation of Consultation with / Input from | Name | Date |
| Service Area / Key Stakeholder | Kevin Griffin | 21.07.2022 |
| Operational Manager – Cost Management | Mark Padbury | 22.07.2022 |
| Planning, Environment & Climate Change | Christine Stevenson | 10.08.2022 |

1. Executive Summary

- 1.1 Secondary education provision in Woodstock is provided by The Marlborough School. To ensure sufficient secondary school places are available to support the growing school age population, there is a need to expand The Marlborough School by 1 form of entry (1FE) from 6FE to 7FE. This will increase the admission number from 180 to 210.
- 1.2 The Marlborough School is an academy, under the management of the River Learning Trust (RLT). The Trust will self-deliver the design and delivery of the expansion project, using funding provided by OCC through a formal Funding Agreement.
- 1.3 The Initial Business Case (IBC) for this expansion project was approved in July 2021 with an estimated budget of £2.210m, based on s106 contributions secured at the time. The total amount of s106 expected to be secured for the expansion of Marlborough School is now estimated to be £2.412m.
- 1.4 The capital cost of the expansion is expected to be met by OCC utilising s106 funding secured and in discussion to mitigate the impact of new housing in the local area. Two possible applications are both local plan sites. The forecasted S106 from these two sites will be sufficient to cover the current priorities within this proposed budget provision. As they are not secure, the scheme will have to be forward funded by up to £1.6m until the receipt of S106 contribution which also depends on the timescale of the housing development.
- 1.5 The solution developed during the feasibility stage is as per OCC's brief, with the estimated project cost of £3.994m. This includes sufficient risk and contingency sums and inflation calculated to the mid-point of the contract period to capture inflationary effects for the full period.
- 1.6 The cost build-up of the estimated budget has been reviewed and verified by OCC's Operational Manager - Cost Management.
- 1.7 The IBC included the release of £0.080m for the feasibility stage, and this report requests an additional £0.446m to enable the Trust to progress the project through to the Full Business Case submission.

2. Description & Objectives of the Desired Outcomes & Business Benefits

- 2.1 This project will provide additional secondary school places in Woodstock to meet the demand generated by the strategic housing development in the town.
- 2.2 The desired outcomes & business benefits are unchanged from the Initial Business Case where further detailed information is provided.
- 2.3 The school are awaiting RSC approval to formally increase its admission number from September 2024.

2.4 The County Council has a statutory duty to ensure that there are sufficient school places; promote high educational standards; ensure fair access to educational opportunity and promote the fulfilment of every child's educational potential.

3. Results of Options Appraisal & Project Scope

3.1 The feasibility report concluded that the Trust within the funding available can undertake the following works to support the school's expansion:

- 6 additional general teaching classrooms in a stand-alone block.
- Additional changing room facilities.
- Toilets and ancillary accommodation
- Direct access from the circulation space into an existing art room.
- Additional hard play.
- External works to create additional car parking and enhanced external works to create minimise the impact of vehicle movements in and around the site following consultation with OCC Highways.

4. Financials: Estimated Final Costs & Proposed Funding Plan

| BUDGET | G0 (IBC) | G1 (OBC) (baseline) | G2 (FBC) | G3 (PC) | G4 (FC) Final Close | MOVEMENT |
|--|----------------|------------------------|----------|---------|---------------------------|----------|
| Stage 0 Options Appraisal | £0.009m | Incl below | | | | |
| Stage 1 Concept Design | £0.070m | £0.080m | | | | |
| Stage 2 Design & Procurement | £0.152m | £0.134m | | | | |
| Stage 3 Delivery / Construction | £1.621m | £3.083m | | | | |
| Stage 4 Close Out | £0.022m | £0.099m | | | | |
| <i>Contingency</i> | £0.168m | £0.325m | | | | |
| <i>Risk</i> | £0.168m | £0.273m | | | | |
| TOTAL | £2.210m | £3.994m | | | | |
| Reported in Stage | | N/A | | | | |
| <i>Date of Change / Update</i> | | | | | | |

| EXPENDITURE | G0 – IBC budget | G1 – OBC baseline | G2 – FBC | G3 - PC | G4 - Final Close | MOVEMENT |
|-----------------------|-----------------|-------------------|----------|---------|------------------|----------|
| Previous Years | £0.009m | £0.009m | | | | |
| 2021/22 | £0.070m | £0.071m | | | | |
| 2022/23 | £0.152m | £0.114m | | | | |
| 2023/24 | £1.621m | £2.365m | | | | |
| 2024/25 | £0.022m | £0.837m | | | | |
| <i>Contingency</i> | £0.168m | £0.325m | | | | |
| <i>Risk</i> | £0.168m | £0.273m | | | | |
| TOTAL | £2.210m | £3.994m | | | | |

- 4.1 The project will be funded by S106 contributions. To date £1.787m is held, and a further £0.624m secured, total of £2.411m.
- 4.2 The council is currently in negotiation to secure s106 contributions from 2 developments both of which are in the adopted West Oxfordshire Local Plan. It is expected that these sites will contribute between £1.1m and £2.7m towards secondary infrastructure, the total anticipated s106 is therefore £5m+. The total budget required for the new accommodation and alterations/adaptations of the existing is expected to be circa £3.994m.
- 4.3 The cost of providing the additional accommodation in advance of all s106 contributions being received will be met from the capital programme (Pupil Places). Currently is this £1.6m and depending on the progress of the applications and delivery of the housing development, could be in the region of 3 to 5 years after contract let.
- 4.4 The scheme proposal includes for enhanced external works to provide additional coach/bus pick up and drop off provision within the school site at a cost of £130k which addresses congestion and highway safety concerns raised by OCC Highways following recent consultation.
- 4.5 There is a significant costed risk register at £273k which is hoped will be reduced as the project scope is further defined though detailed design.
- 4.6 An allowance of £10k per additional classroom for loose F&E and ICT Hardware has been made, in accordance with the current agreed provisions and guidance from CEF.

4.7 The budget at this stage is estimated as £3.994m, broken down as follows:

£2.952m Construction (Cost Estimate 19th July 2022)
£0.048m Feasibility
£0.295m Consultant Fees (RIBA 3-6)
£0.011m Surveys, Statutory Charges and Misc Charges
£0.273m Costed Risks (Risk Register)
£0.325m Client Contingency
£0.030m OCC Staff Costs and Legal
£0.060m F&E and ICT Hardware funding
£3.994m Total Project Cost

The total project cost to OCC for delivery of the project to be £3.994m

4.8 The total sum of £0.446m of funding is requested for release at this stage, made up as below:

£0.009 Ridge Option appraisal/gap analysis
£0.071m RLT feasibility Study Fees and Surveys
£0.295m Fees for Planning, Design, Procurement, Construction & Close
£0.011m Surveys, Statutory Charges and Misc. Costs
£0.020m OCC staff costs (Corporate Landlord, Estates and Legal)
£0.120m Client Risk & Contingency
£0.446m Total

Revenue Implications

4.9 As an academy the school will be responsible for all revenue costs for staffing and repairs and maintenance of the new building. These costs will be funded from the school's delegated budget share.

5. Project Delivery Timetable & Procurement Plan

Below table indicates indicative start dates for each of the stages, reported on at each of the gateways, with target Approval Dates for each of the Gates.

| | G0 | G1 (baseline) | G2 (FBC) | G3 (PC) | G4 | MOVEMENT |
|---|----------------|------------------|-------------|------------|----|----------|
| Stage 0 Options Appraisal | | | | | | |
| IBC Approval | July 21 | July 21 | | | | |
| Stage 1 Concept Design | Aug 21 | Aug 21 | | | | |
| OBC Approval | Nov 21 | Aug 22 | | | | |
| Stage 2 Design & Procurement | Dec 21 | Sept 22 | | | | |
| FBC Approval | July 22 | May 23 | | | | |
| Stage 3 Delivery/ Construction | Aug 22 | July 23 | | | | |
| Handover | Aug 23 | July 24 | | | | |
| Project Close | Nov 23 | Oct 24 | | | | |
| Stage 4 Close Out | Nov 23 | Oct 24 | | | | |
| Final Close | Nov 24 | Oct 25 | | | | |
| Months deviation (PC) | | +11 | | | | |
| Date reported | | | | | | |

- 5.1 Since IBC approval and following review by both CEF and the Trust, the permanent expansion of the school from September 2023 has been deferred to September 2024 due to the supporting data of pupil numbers and demand for school places.

6. Risks, Constraints, Dependencies & Exclusions

RLT have produced a risk register as part of their feasibility study (attached in the appendix). Outside of the standard design and construction risks, the key project risks are:

| Description of areas or sources of risk and impact on project | Mitigation | Owner |
|--|---|------------------------------|
| Cash-flow: Ensuring RLT have sufficient cash-flow to enable them to procure services as required, without causing a payment delay | Instruction to legal as soon as OBC approved to enable release of initial funding and to form the main Funding Agreement including payment tranches as agreed with RLT. | Jenny Seddon/OCC Legal/Trust |
| Estates Issues: School/Trust are in discussions with WODC as proposing to build on the land adjacent to the swimming pool that is currently being used by WODC. | Communication being undertaken between School/Trust and WODC as the School/Trust are looking to get the land back under their jurisdiction. | School/Trust |
| Section 77 Approval | Construction will take place on Trustee land and therefore S77 approval is deemed not required. | School/Trust |
| Programme: The new build accommodation is not complete by the 2024 September term. | The Trust and School to accommodate additional pupils within existing accommodation in the short term. | School/Trust |
| Increasing project costs. as a consequence of Covid 19 and inflation | Unknown if additional monies will be required. Increased contingency within Risk Register | OCC/Trust |




7. Communication & Consultation (Internal & External)

- 7.1 The accommodation requirements and proposed design solutions have been shared with the Trust, Headteacher and governors of Marlborough CE School and is fully supported.
- 7.2 As an academy, the expansion of Marlborough School will need to be approved by the Regional Schools Director (RSD). CEF have supported RLT to undertake a public consultation and develop the business case for expansion, a final decision is expected from the RSD early autumn 2022.
- 7.3 The building works required to accommodate the expansion will require a planning application to WODC; the District Council will undertake the required consultation process and interested parties will have the opportunity to make their comments or objections.

8. Project Governance

- 8.1 The project will be delivered by the trust (RLT) under the terms of a Funding Agreement with the Council.
- 8.2 The project is part of the Pupil Places element of the capital programme and will follow the capital governance framework.
- 8.3 The project will be included within the Capital Programme and will follow the necessary governance process for funding approvals and technical reviews, where necessary.

9. Appendices

| Item | Description | Link |
|------------|-----------------------|---|
| Appendix A | Initial Business Case |  210701 Marlborough School - Expansion by |
| Appendix B | Cost Plan |  Indicative Cost Estimate V02d_20220 |
| Appendix C | Risk Register |  2117_MARL Feasibility_Project Co |